



## CALL FOR EXPRESSION OF INTEREST FOR THE ESTABLISHMENT OF A LIST OF EXTERNAL EXPERTS TO PROVIDE EXPERTISE TO FUSION FOR ENERGY

REF: F4E-EXT-EXP-CALL-2018

### 1. What is 'Fusion for Energy'?

The European Joint Undertaking for ITER and the Development of Fusion Energy, (hereinafter 'Fusion for Energy') has been established by the Council of the European Union with three objectives:

- providing Europe's contribution to the ITER International Fusion Energy Organisation as the European Domestic Agency,
- providing Europe's contribution to the Broader Approach agreement between EU and Japan (JT-60SA, IFMIF-EVEDA and IFERC projects) as the Implementing Agency,
- preparing for the construction of demonstration fusion reactors (DEMO).

Further information on the organisation and activities of Fusion for Energy can be found on its website at: <http://fusionforenergy.europa.eu/>

### 2. The list of external experts

Fusion for Energy (hereinafter "F4E") invites applications from individuals with a view to establish a list of external experts who could be asked to:

- provide technical expertise in the areas listed in Attachment n.1.
- support the evaluation of tenders or proposals
- provide specific design services
- provide support in the evaluation of R&D results
- attend meetings; provide advice, develop scientific reports or guidance documents
- participate in working groups

### 3. Areas of technical expertise

The list of external experts will be divided into areas of expertise. The areas of expertise are listed in the Attachment n.1.

The list of external experts will be valid for a period of five years from the date of publication of this call below the threshold of €144 000 of total payments (including both remunerations and reimbursements) throughout the duration of the list.

Inclusion on the list entails no obligation on the part of Fusion for Energy to award a contract.

### 4. How to Apply

Applications must be submitted using the **on-line application system** available on Fusion for Energy website: <https://externalexperts2018.f4e.europa.eu>

Detailed instruction on how to apply and how to complete the application form are available at the same address.

Applications which fail to comply with this formal requirement will not be evaluated further.

Applicants must confirm in their application that they are not in any of the situations listed in point 5 (exclusion criteria).

Applicants should indicate clearly in their applications the area or areas of expertise they are applying for as they may apply for one or more areas of expertise.

Applications may be submitted at any time during the period of validity of the list, except for the last 3 months of validity of the list.

Experts may withdraw at any moment during the period of validity of the list by written notice to Fusion for Energy.

#### **5. Exclusion criteria:**

Candidates shall be excluded from participation if they are in one of the situations of exclusion referred to in article 106 of the Financial Regulations<sup>1</sup>:

a) they are bankrupt, are having their affairs administered by the courts, have entered into an arrangement with creditors, have suspended business activities, are the subject of proceedings concerning those matters, or are in any analogous situation arising from a similar procedure provided for in national legislation or regulations;

b) they have been convicted of an offence concerning their professional conduct by a judgment which has the force of *res judicata*;

c) they have been guilty of grave professional misconduct proven by any means which the Joint Undertaking can justify;

d) they have not fulfilled obligations relating to the payment of social security contributions or the payment of taxes in accordance with the legal provisions of the country in which they are established or with those of the country of the Joint Undertaking or those of the country where the contract is to be performed;

e) they have been the subject of a judgment which has the force of *res judicata* for fraud, corruption, involvement in a criminal organisation or any other illegal activity detrimental to the Joint Undertaking's or the Communities financial interests;

f) they are currently subject to an administrative penalty imposed by the Community institutions as referred to in the general Financial Regulation of the European Communities.

Experts shall provide a declaration on honour to be found in the on-line application system, stating that they are not in one of the situations of exclusion listed above. In case of doubt, they may be requested to provide supporting evidence of non-exclusion.

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<sup>1</sup> REGULATION (EU, EURATOM) 2015/1929 OF THE EUROPEAN PARLIAMENT AND OF THE COUNCIL of 28 October 2015 amending Regulation (EU, Euratom) No 966/2012 on the financial rules applicable to the general budget of the Union.

## **6. Selection criteria:**

In order to be selected and being included in the list of experts, candidates must fulfil the following minimum requirements:

Candidates shall:

- (a) hold a university degree relevant to the area(s) of expertise they apply for;
- (b) have at least five years of relevant professional experience in the area(s) of expertise they apply for, after completion of their studies (university degree).
- (c) have a very good written and oral knowledge of the English language.

Before any contract of appointment, Fusion for Energy may request the selected expert to provide supporting documents relating its education and professional experience (i.e., copy of university degree and certificates of working experience) to demonstrate fulfilment of the selection criteria.

## **7. Conditions of Appointment**

Fusion for Energy will assign experts to the task on the basis of the skills, experience and knowledge necessary and in accordance with the principles of non-discrimination, equal treatment and absence of conflict of interests.

Experts on the list possessing the most appropriate competences and expertise for the tasks to be performed according to Fusion for Energy's needs will be appointed through the signature of a contract between the expert and Fusion for Energy.

The duration of an expert's appointment shall not exceed 100 days per calendar year.

Experts are entitled to a compensation of 450 Euros per full working day. In addition, experts carrying out tasks away from their place of residence are entitled to a flat rate subsistence allowance and the reimbursement of travel expenses according to the rules defined in the Contract.

The model contract for experts, the rules applicable to external experts within Fusion for Energy, including the "Payment and reimbursement rules for external experts" are available on Fusion for Energy website: <http://f4e.europa.eu/careers/workingasexpert.aspx>

## **8. Data Protection**

Any personal data provided by the applicant shall be processed pursuant to the European Regulations related to personal data protection, in particular Regulation (EC) No 45/2001 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movements of such data.

It shall be processed solely for the purpose to manage applications in view of the selection by F4E. The expert shall have the right of access to his personal data and the right to rectify any such data that is inaccurate or incomplete. Should the expert have any queries regarding the processing of his/her personal data, he shall address them to the Data Protection Officer of Fusion for Energy.

## **9. Transparency (ex-post)**

A list of experts (name and subject of the tasks executed) who have concluded a contract following the procedure set out at point 4 shall be published on the website of the contracting authority.



If an expert has concluded a contract of more than €15 000, the name, the locality (region of origin), amount, and subject of the contract shall be published on the website of the contracting authority no later than 30<sup>th</sup> June of the year following contract award. The information shall be removed two years after the year of contract award.