



PRIVACY NOTICE ON PERSONAL DATA PROTECTION REGARDING **Access request to the ITER site**

The objective of this Notice is to inform you about the collection and processing of your personal data in line with the applicable Data Protection Regulation 2018/1725¹.

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1. [Why does F4E process my personal data? Whose data is processed?](#)

The data processing concerns the Access request to the ITER site. The purpose of this procedure is to allow F4E staff, contractors and visitors to access the ITER site.

2. [What is the justification for the processing?](#)

- Processing of your data is necessary for the performance of F4E tasks on the basis of the F4E founding instrument or other legal instrument adopted on the basis thereof or for compliance with a specific legal obligation F4E is subject to.

It is based on:

Council Decision of 27 March 2007 “establishing the European Joint Undertaking for ITER and the Development of Fusion Energy and conferring advantages upon it” - 2007/198/Euratom, as last amended by Council Decision of 10 February 2015 (2015/224 Euratom), O.J. L 37, 13.2.2015, p.8, in particular Article 6 thereof;

Statutes annexed to the Council Decision (Euratom) No 198/2007 “establishing the European Joint Undertaking for ITER and the Development of Fusion Energy and conferring advantages upon it”, as last amended on 10 February 2015, in particular Article 10 thereof;

Staff Regulations of Officials (SR) and the Conditions of Employment of Other Servants of the European Communities (CEOS),

ITER Site access Procedure (ref IO IDM: S3893D);

ITER Data Protection Guidelines (ref IO IDM: UXG6V6);

ITER SHS (Security, Health & Safety) Data Protection Guidelines (ref IO IDM: WT7JUL) implementing the IO

Data Protection Guidelines with regards to the access requests to the ITER site.

- F4E has the obligation to apply the ITER Site access Procedure in order to allow its staff, contractor and visitors to access the site.
- The data subject gives consent by signing the ARIF (Access Request Information Form) in case of request for permanent badge and after reading the privacy notice when providing their ID and the details about their meeting in case of request for visitor badge.

3. Which data is F4E processing?

The data processed for a visitor badge is the following:

- Copy of valid ID;
- Title of meeting and contact person on site;
- Site entrances needed;
- Personal data: Name, Surname, Maiden Name, Gender, date of birth, birth country, nationality, birth department (only for French citizens);
- Referred company (company inviting the requester to the visit);
- Start and end date of the visit.

The data processed for a permanent badge (more than 15 days on site per year):

- Copy of valid ID;
- Title of meeting and contact person on site;
- Site entrances needed;
- Personal data: Name, Surname, Maiden Name, Gender, date of birth, birth country, nationality, birth department (only for French citizens);
- Description of tasks performed;
- Referred company (company employing the requester);
- Start and end date of the activity on site (never more than one year, after one year, the badge has to be launched again);
- ARIF (Access Request Information Form) completed and signed by the requester;
- SIPSI (Système d'information sur les prestations de service internationales), only if posted worker.

4. To whom are my data disclosed?

The following people have access to your personal data:

- F4E staff members having the rights to request access to ITER,
- Engage staff members appointed as reviewers of the accesses;
- IO security staff responsible for the validation of accesses;
- ICT Officer responsible for the dedicated database, if necessary for technical support.

Also, if appropriate and necessary, for monitoring or inspection tasks, access may be granted to:

- Director of F4E
- Head of Admin
- Head of the Legal Service Unit, and/or responsible Legal Officer
- F4E DPO and Anti-Fraud & Ethics Officer
- IAC / IDOC

5. How long does F4E store my data?

ITER Organization is determining the retention period for Helios: see ITER SHS (Security, Health & Safety) Data Protection Guidelines approved in ITER IDM on 5th February 2019 ref. WT7JUL

F4E retains the information received from data subject by email until the request is uploaded in Helios

6. Does F4E intend to transfer my data to third countries or International Organizations?

F4E intends to transfer the personal data to ITER Organization

This IO provides suitable safeguards for the process of personal data, which can be obtained by addressing a request to Fusion for Energy.

7. What are my rights in relation to my data and how can I exercise them?

You have the right to access your personal data, to correct any inaccurate or incomplete data, to request restriction or erasure, or to object to the processing, pursuant to Articles 14(3) and 17-23 of Regulation 2018/1725.

Any request to exercise one of those rights should be directed to the Controller, Head of CSU,

(Osmar.naredo@f4e.europa.eu). Where you wish to exercise your rights in the context of one or several specific processing operations or files, please provide their description and reference(s) in your request.

Exceptions based on Article 25 of Regulation 2018/1725 may apply.

8. Contact details of the Data Protection Officer

You may contact the Data Protection Officer (DPO) of F4E (DataProtectionOfficer@f4e.europa.eu) with regard

to issues related to the processing of your personal data under Regulation 2018/1725.

9. Right of recourse

You have the right to have recourse to the European Data Protection Supervisor (edps@edps.europa.eu), if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by F4E.

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¹ Regulation 2018/1725 of 23 October 2018 "on the protection of individuals with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data". O.J 21.11.2018, L295/39.
This Privacy Notice is in line with Article 14 and 15 of this Regulation (Principle of Transparency).