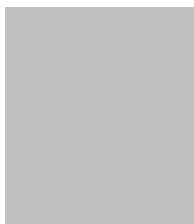


PERSONAL INFORMATION



Teresa Ponce de Leao

[All CV headings are optional. Remove any empty headings.]

49, Rua Francisco Sanches, Porto, 4050-282, Portugal

+851 210924608 +351 919841329

Teresa.leao@ineg.pt

State personal website(s)

Replace with type of IM service Replace with messaging account(s)

Sex female | Date of birth 13/08/1957 | Nationality Portugueses

JOB APPLIED FOR
POSITION
PREFERRED JOB
STUDIES APPLIED FOR
PERSONAL STATEMENT

Laboratório Nacional de Energia e Geologia / president / preferred
job / studies applied for / personal statement (delete non relevant
headings in left column)

WORK EXPERIENCE

Replace with dates (from - to)

[Add separate entries for each experience. Start from the most recent.]

Professor at Faculdade de Engenharia da Universidade do Porto

▪ Replace with main activities and responsibilities

Business or sector Replace with type of business or sector

EDUCATION AND TRAINING

Replace with dates (from - to)

[Add separate entries for each course. Start from the most recent.]

PhD on Electrotechnical Engineering and Computers

Replace with EQF
(or other) level if
relevant

Faculdade de Engenharia da Universidade do Porto

▪ Replace with a list of principal subjects covered or skills acquired

PERSONAL SKILLS

Mother tongue(s)

[Remove any headings left empty.]

Portuguese

Other language(s)

Replace with language

Replace with language

UNDERSTANDING		SPEAKING		WRITING
Listening	Reading	Spoken interaction	Spoken production	
English	English	English	Englis	English
French	French	French	French	French
Spanish	Spanish	Spanish	Spanish	Spanish
Replace with name of language certificate. Enter level if known.				
C1	C1	C1	C1	C1
C1	C1	C1	C1	B2
C1	B2	B2	B1	A2
Replace with name of language certificate. Enter level if known.				

Levels: A1/A2: Basic user - B1/B2: Independent user - C1/C2 Proficient user
Common European Framework of Reference for Languages

Communication skills

▪ Good communication skill by acting as a Professor, at Conferences, meetings and as president of

my institution

Organisational / managerial skills

- leadership (currently responsible for a team of ~300 people, 200 researchers)

Job-related skills

- good command of technical economic management

Digital competence

SELF-ASSESSMENT				
Information processing	Communication	Content creation	Safety	Problem solving
B	B	B	A	C

Levels: Basic user - Independent user - Proficient user

[Digital competences - Self-assessment grid](#)

Replace with name of ICT-certificate(s)

Replace with your other computer skills. Specify in what context they were acquired. Example:

- good command of office suite (word processor, spread sheet, presentation software)
- good command of photo editing software gained as an amateur photographer

Other skills

Replace with other relevant skills not already mentioned. Specify in what context they were acquired. Example:

- carpentry

Driving licence

B/B1:

ADDITIONAL INFORMATION

Publications
Presentations
Projects
Conferences
Seminars
Honours and awards
Memberships
References
Citations
Courses
Certifications

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ANNEXES

Replace with list of documents annexed to your CV. Examples:

- copies of degrees and qualifications;
- testimonial of employment or work placement;
- publications or research.