



**PRIVACY NOTICE ON PERSONAL DATA PROTECTION REGARDING  
 Secondment of National Experts (SNEs)**

The objective of this Notice is to inform you about the collection and processing of your personal data in line with the applicable Data Protection Regulation 2018/1725<sup>1</sup>.

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**1. Why does F4E process my personal data? Whose data is processed?**

The personal data are processed to enable the secondment of National Experts (SNEs) to Fusion for Energy in order for the organisation to benefit from their high level of professional knowledge and experience, in particular in areas where such expertise is not readily available.

The data processing concerns the SNE who manifested his/her interest to be seconded to Fusion for Energy.

**2. What is the justification for the processing?**

Processing of your data is necessary for the performance of F4E tasks on the basis of the F4E founding instrument and/or other legal instrument adopted on the basis thereof or for compliance with a specific legal obligation F4E is subject to.

It is based on:

[Council Decision of 27 March 2007 “establishing the European Joint Undertaking for ITER and the Development of Fusion Energy and conferring advantages upon it” - 2007/198/Euratom, as last amended by Council Decision of 10 February 2015 \(2015/224 Euratom\), O.J. L 37, 13.2.2015, p.8, in particular Article 6 thereof;](#)

Statutes annexed to the Council Decision (Euratom) No 198/2007 “establishing the European Joint Undertaking for ITER and the Development of Fusion Energy and conferring advantages upon it”, as last amended on 10 February 2015, in particular Article 10 thereof;

### 3. [Which data is F4E processing?](#)

#### General personal data:

- CV sent by the potential SNE to the department (s) (s)he is candidating to. The department sends the CV to Human Resources, with the name of the current employer of the potential SNE.
- Request for SNE, filled out by the Human Resources officer dealing with the secondment of National Experts, with the following information (sent to the Appointing Authority): name, surname, professional experience, employer of origin, country, since when is the SNE working for the current employer, place of origin (city/country), CV
- Statement from the current employer informing of the net salary received by the potential SNE (in case Fusion for Energy decides to reimburse the remuneration of the SNE)
- Sworn statements from the current employer: concerning the seniority of the potential SNE (since when s/he is working for them), his/her functions and absence of conflict of interest.
- Sworn declaration from the potential SNE: name, surname, date and place of birth, gender, marital status, number and age of dependent children, nationality, current address, highest diploma awarded and date of award, working languages, current professional activity, name of the employer, place of work, date of entry into service for this employer, whether it is part of the public or private sector, other professional activities during the past 3 years, professional activity of wife/husband and statement on absence of conflict of interest.
- Secondment letter sent to Permanent Representation of the SNE's country of origin: name, surname, name of SNE's current employer, net remuneration to be reimbursed (if applicable), and amount of allowances to be paid to SNE.
- [Financial Identification Form](#) and [Legal Entities Form](#) and supporting documents sent by the SNE.
- Person to contact form filled by the SNE on taking up duties: name, surname, name of person to contact in the event of accident or

emergency, relationship, address, phone number and email.

- Request for travel costs reimbursement on taking up duties and departure: name, surname, bank account.
- Invoice from SNE's employer for the reimbursement of the SNE's net remuneration (if applicable): name, surname, amount of net remuneration.

### 4. [Who has access to my data?](#)

The following people have access to your personal data:

- Human Resources Officer in charge of SNEs
- Process Owner: Human Resources Head of Unit
- Head of Administration Department
- Fusion for Energy Director (Appointing Authority)
- Another person internally may be consulted if deemed necessary by the Appointing Authority: receives SNE's request form, CV and information on the potential SNE's net salary (if applicable).
- Permanent representation of the expert's employer member state
- SNE's employer
- ICT officer if necessary for technical support
- IDM officer for technical support, if necessary

Also, only if appropriate and necessary, for monitoring or inspection tasks, access may be granted to:

- Head of the Legal Service Unit, and/or responsible Legal Officer
- F4E Data Protection Officer and Anti-Fraud & Ethics Officer
- IAC / IDOC

### 5. [How long does F4E store my data?](#)

The retention period for the SNEs related documents is as follows:

- 10 years following the termination of the secondment for the SNE who was actually seconded at Fusion for Energy;
- 2 years for unsuccessful applicants.

Fusion for Energy may continue to store Personal Data for a longer period, as may be necessary for internal auditing and for the establishment, exercise or defense of legal claims until such claims are finally resolved.

**6. Does F4E intend to transfer my data to third countries or International Organizations?**

No, F4E does not intend to transfer your data to third countries or International Organizations.

**7. What are my rights in relation to my data and how can I exercise them?**

You have the right to access your personal data, to correct any inaccurate or incomplete data, to request restriction or erasure, or to object to the processing, pursuant to Articles 14(3) and 17-23 of Regulation 2018/1725.

Any request to exercise one of those rights should be directed to the Controller ([HR-DataProtection@f4e.europa.eu](mailto:HR-DataProtection@f4e.europa.eu)). Where you wish to exercise your rights in the context of one or several specific processing operations or files, please provide their description and reference(s) in your request.

Exceptions based on Article 25 of Regulation 2018/1725 may apply [See Governing Board Decision of 9 December 2019<sup>2</sup>]. In that case, the data subject shall be informed of the principal reasons for applying such restrictions.

**8. Contact details of the Data Protection Officer**

You may contact the Data Protection Officer (DPO) of F4E ([DataProtectionOfficer@f4e.europa.eu](mailto:DataProtectionOfficer@f4e.europa.eu)) with regard to issues related to the processing of your personal data under Regulation 2018/1725.

**9. Right of recourse**

You have the right of recourse to the European Data Protection Supervisor ([EDPS@edps.europa.eu](mailto:EDPS@edps.europa.eu)), if you consider that your rights under Regulation (EU) 2018/1725 have been infringed as a result of the processing of your personal data by F4E.

February 2021

*(Based on template version F4E\_D\_2CJF8A v1.9)*

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<sup>1</sup> Regulation 2018/1725 of 23 October 2018 "on the protection of individuals with regard to the processing of personal data by the Union institutions, bodies, offices and agencies and on the free movement of such data". O.J 21.11.2018, L295/39. This Privacy Notice is in line with Article 14 and 15 of that Regulation (Principle of Transparency).

<sup>2</sup> [O.J., 10.02.2020, L 37/18.](#)